

GCCAA Organizational By-Laws

ARTICLE I (Name)

The association shall be known as the Greater Cleveland Christian School Administrators' Association (GCCAA).

ARTICLE II (Mission Statement)

The purpose of this nonprofit association shall be to promote fellowship, professional development, political insight, communication regarding state-mandates, and prayer support for the benefit of its membership.

ARTICLE III (Officers)

Section A: The officers of this association shall consist of: President, Vice-President, Secretary, and Treasurer, and it shall be known as the Executive Council.

Section B: Term of office shall be two (2) years, beginning in August and running through July of each school term.

ARTICLE IV (Duties of Officers)

Section A: It shall be the duty of the President to preside at all regular meetings, procure speakers for quarterly meetings, secure quarters or private dinner rooms for all meetings and appoint such committees as may be deemed necessary to promote the welfare of the organization.

Section B: It shall be the duty of the Vice-President to carry on the duties of the President in his / her absence and assist the president in program planning and development of the organization. The Vice President will also chair the Nominating Committee.

Section C: It shall be the duty of the Secretary to maintain the membership list, arrange for the printing and distribution of all correspondence, publicize all meetings in advance, and keep a record of all the activities and meetings of the organization.

Section D: It shall be the duty of the Treasurer to receive and collect all dues and pay all invoices against the organization. He / She shall organize and maintain an accurate record of all receipts and expenditures and shall publish a simple financial statement at the close of each year for the benefit of the membership. A past treasurer will conduct audits annually.

Section E: The President has the power to appoint to any position for the balance of the unexpired term.

ARTICLE V (Election of Officers)

Section A: No member shall be eligible for consideration as an officer unless he/she has been a member of the organization for at least one (1) year. Any two officers must come from an ACSI member school.

Section B: Nominees shall be selected by the Nominating Committee consisting of three members appointed by the President. The committee shall submit a date to the general membership at its third quarterly meeting of the year. A majority vote will elect the new officers.

Section C: New officers will be introduced by the retiring President at the last quarterly meeting of the school year.

ARTICLE VI (Meetings)

There shall be a minimum of three meetings during the year (October, February and May) beginning after September 1st and ending no later than May 31st. Special meetings may be called as need and circumstances dictate.

ARTICLE VIII (Membership)

Section A: Membership will be open to any evangelical Christian School in the Greater Cleveland area.

Section B: Memberships are for a period of one year (September 1 - August 31) and renewable by payment of the following year's dues.

ARTICLE VIII (Membership)

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ARTICLE IX: (Expenditures)

Section A: Expenditures shall be made only for carrying out the purposes of the organization. The President must approve all expenditures.

Section B: The signatures of the President and Treasurer will be required on all warrants.

ARTICLE X (Amendments)

Section A: These by-laws may be amended by a simple majority affirmative vote of the membership at either a regular meeting or by direct mail.

Section B: A two-week notice is required in the event a proposed amendment is to be presented to the membership.