

God has gifted and called men and women into Christian school leadership. He has also created us to work in relationship with others as the Body of Christ. What a blessing it is to be part of a group of leaders with a similar call and passion for educating children in schools where Jesus Christ is central. The fellowship and networking within GCCAA enhances and encourages our abilities to do that which God has called us to do. Every member is an integral part of the whole association.

Our Purpose:

The purpose of this non-profit association shall be to promote fellowship, professional development, political insight, communication regarding state-mandates, and prayer support for the benefit of its membership.

Meetings:

The GCCAA meets three times each school year— in October, February, and May. Our meetings usually take place at a location intended to be central to the membership, usually near Rockside Road and I-77. Topics and speakers for the meetings are coordinated through the officers of the association based upon survey input and needs expressed by the membership.

Membership

Dues:

An annual \$100 membership fee helps defray the costs of mailings, lunches, gifts, honorariums, and other administrative fees. There are no paid employees of GCCAA.

Benefits:

- Each school will receive two paid lunches over the course of each school year.
- Each school will receive one gift/book per year.
- Website postings of job openings and resources.
- On-going communication, usually through email, with other members.
- Participation in group endeavors (ex: Publicity brochure).
- Access to special programs available only to GCCAA members.

Responsibilities:

- Timely responses to RSVPs and requests for information.
- Follow guidelines concerning special programs available to GCCAA members.



GREATER CLEVELAND CHRISTIAN SCHOOL ADMINISTRATORS' ASSOCIATION

By-Laws

ARTICLE I (Name)

The association shall be known as the Greater Cleveland Christian School Administrators Association (GCCAA).

ARTICLE II (Mission Statement)

The purpose of this non-profit association shall be to promote fellowship, professional development, political insight, communication regarding state-mandates, and prayer support for the benefit of its membership.

ARTICLE III (Officers)

Section A: The officers of this association shall consist of: President, Vice-President, Secretary, and Treasurer, and it shall be known as the Executive Council.

Section B: Term of office shall be two (2) years, beginning in August and running through July of each school term.

ARTICLE IV (Duties of Officers)

Section A: It shall be the duty of the President to preside at all regular meetings, procure speakers for quarterly meetings, secure quarters or private dinner rooms for all meetings and appoint such committees as may be deemed necessary to promote the welfare of the organization.

Section B: It shall be the duty of the Vice-President to carry on the duties of the President in his / her absence and assist the president in program planning and development of the organization. The Vice President will also chair the Nominating Committee.

Section C: It shall be the duty of the Secretary to maintain the membership list, arrange for the printing and distribution of all correspondence, publicize all meetings in advance, and keep a record of all the activities and meetings of the organization.

Section D: It shall be the duty of the Treasurer to receive and collect all dues and pay all invoices against the organization. He / She shall organize and maintain an accurate record of all receipts and expenditures and shall publish a simple financial statement at the close of each year for the benefit of the membership. A past treasurer will conduct audits annually.

Section E: The President has the power to appoint to any position for the balance of the unexpired term.

ARTICLE V (Election of Officers)

Section A: No member shall be eligible for consideration as an officer unless he/she has been a

member of the organization for at least one (1) year. Any two officers must come from an ACSI member school.

Section B: Nominees shall be selected by the Nominating Committee consisting of three members appointed by the President. The committee shall submit a date to the general membership at its third quarterly meeting of the year. A majority vote will elect the new officers.

Section C: New officers will be introduced by the retiring President at the last quarterly meeting of the school year.

ARTICLE VI (Meetings)

There shall be a minimum of three meetings during the year (October, February and May) beginning after September 1st and ending no later than May 31st. Special meetings may be called as need and circumstances dictate.

ARTICLE VII (Dues)

Section A: Dues shall be \$100 a year per member school, subject to change by majority vote. Dues for membership for the year shall be payable on or before October 15".

Section B: All former or retired administrators are cordially invited to all meetings without cost.

ARTICLE VIII (Membership)

Section A: Membership will be open to any evangelical Christian School in the Greater Cleveland area.

Section B: Memberships are for a period of one year (September 1 - August 31) and renewable by payment of the following year's dues.

ARTICLE IX: (Expenditures)

Section A: Expenditures shall be made only for carrying out the purposes of the organization. The President must approve all expenditures.

Section B: The signatures of the President and Treasurer will be required on all warrants.

ARTICLE X (Amendments)

Section A: These by-laws may be amended by a simple majority affirmative vote of the membership at either a regular meeting or by direct mail.

Section B: A two-week notice is required in the event a proposed amendment is to be presented to the membership.

Name of School: _____

SECTION A: New Member Application for the ____ - ____ School Year

Our school desires to become a member of the Greater Cleveland Christian Administrators' Association.

School Head: Name _____ Title _____

Complete Address: _____

Grades: _____ Independent or Church-sponsored

Phone Number: (____) _____ Fax Number: (____) _____

Please list names and e-mail addresses of those who should receive association information from your school:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SECTION B: Renewal of Membership Application for the ____ - ____ School Year

Our school has been a member of the Greater Cleveland Christian Administrators' Association and would like to extend our membership another year.

Our contact information has not changed from last year.

I have made changes/additions to our contact information from last year as shown above.

Please list names and e-mail addresses of those who should receive association information from your school:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I understand the benefits and responsibilities of membership in the GCCAA and agree to them.

Signature _____ Date _____

Please enclose your \$100 membership fee and send to:

Mrs. Rena Suber, c/o Emmanuel Christian Academy
1650 Diagonal Road, Akron, OH 44320