



Preschool Teacher Employment Opportunity

Job Title: Preschool Teacher
Reports To: Preschool Operations Manager
Prepared Date: 04.2021

Position Overview

Open Door Christian Schools is seeking a part-time Preschool Teacher for the 2021-22 school year who will be responsible for teaching designated content to preschool or pre-kindergarten students. Preschool Teacher will be a mature believer who embraces the mission of the School, which is to equip disciples through exemplary education.

Type of Position

The Preschool Teacher position is a part-time, exempt position that is paid an annual salary.

Required Spiritual Qualities

- Has received and acknowledges Jesus Christ as his/her personal Lord and Savior.
- Seeks to live a life as His disciple.
- Stands as a positive Christian role model for students, staff and our larger community.
- Regularly attends church with a congregation that has a statement of faith consistent with the School's statement of faith.
- Demonstrates by example the importance of the Scriptures in the daily life of a believer.
- Agrees and supports the ODCS Statement of Faith and Employee Lifestyle Statement.

Required Professional Qualities

- Has a minimum of an Associate's degree (preference is a minimum of an Associate's Degree in Early Childhood Education).
- Holds an Ohio Department of Education (ODE) teaching credential or is willing to complete the requirements for certification within a specified time period.
- Has experience with young children.
- Demonstrates a reasonable level of computer literacy and is willing to integrate technology into the classroom.
- Promotes a positive attitude about the School and its employees and students.
- Agrees to abide by School policies and procedures.
- Commits to excellence, efficiency, customer service and the School's shared values.

Essential Job Functions

- Invests in the lives of students to motivate them to grow in their faith.
- Works with the administration and staff to address the spiritual formation needs of the students.
- Has a thorough knowledge and understanding of the Christian philosophy of education.
- Integrates biblical principles and the Christian worldview throughout the curriculum and activities.

- Teaches content material as assigned following the prescribed scope and sequence as scheduled by the administration.
- Is familiar with and embraces the philosophy of Play-Based Learning.
- Develops weekly lesson plans.
- Assesses the learning needs of all students on a regular basis and uses differentiated teaching methods to reach all types of student learners.
- Challenges high-performing students to achieve greater academic success, while providing remedial instruction to struggling students.
- Effectively manages the classroom to provide an environment for learning and to ensure the protection of students, equipment, materials and facilities.
- Maintains a clean, attractive and organized classroom.
- Responds in a timely and professional manner to parent communications.
- Maintains confidentiality of student and faculty information.
- Attends meetings, chapels, prayer times and Bible studies as required.
- Performs other duties as assigned.

Contact Information

Interested candidates should submit a cover letter and resume to:

Dawn Daniel, Preschool Operations Manager
Open Door Christian Schools, Inc.
8287 West Ridge Road
Elyria, OH 44035
ddaniel@odcs.org